

# COMPLETE PHARMACY-INITIATED PA REQUESTS



More than 96 percent of pharmacies nationwide use CoverMyMeds to start a prior authorization (PA) request to send to a provider — helping millions of patients access their medications faster.

**Here's what providers need to know.**

**covermymeds**<sup>®</sup>

# Completing a *Pharmacy-Initiated* PA Request

When a pharmacy starts a PA request for one of your patients, you will receive a fax with an access key.



1. Log into or create your CoverMyMeds account at [covermymeds.com](https://covermymeds.com).
2. On your CoverMyMeds dashboard, click "Enter Key."
3. Enter your key, as well as your patient's last name and DOB, as indicated on the fax. You'll see that most of the request is already completed.
4. Fill in any remaining fields and click "Send to Plan."
5. Mark determinations directly in your CoverMyMeds account. Once it's determined by the plan, the pharmacy will be notified of the outcome.

Questions? CoverMyMeds can help.

Live Chat: [covermymeds.com](https://covermymeds.com) | Phone: 1-866-452-5017  
8 a.m. to 11 p.m. ET Monday–Friday and 8 a.m. to 6 p.m. ET Saturday

Resources: [go.covermymeds.com/help](https://go.covermymeds.com/help)